

**MINUTES OF
CITY OF DUVALL
COUNCIL MEETING
March 27, 2008
7:00 P.M. - Duvall Fire Station**

Council Workshop 6:00 PM: *CANCELLED*

The City Council Meeting was called to order by Mayor Ibershof at 7:02 P.M.

Council Present: Gérard Cattin, Elizabeth Walker, Anne L. Pennington, Glen Kuntz.

Staff Present: Steven Leniszewski, Glenn Merryman, Amy Bright, Cari Hornbein,
Bruce Disend, Jodi Lee Wycoff, Fire Chief John Lambert.

I. Additions or Corrections to the Agenda:

Under Consent Agenda add: Payroll Checks #4732-4749, in the amount of \$163,481.83; Claims Checks #4750-4834, #4741-4742 in the amount of \$230,442.40; Under Council add: Councilmember Walker. Under New Business add: Discussion regarding the Burhen Property. Under Executive Session add: 15 Minutes for Potential Litigation. Excuse the absences of Councilmembers Gill, Brudnicki and Edwards.

II. Adoption of Council Agenda:

*It was moved and seconded (Cattin-Walker) to adopt the Council Agenda.
The Motion carried. (4 ayes).*

III. Comments from the Audience:

George Anderson, 19824 - 288th Avenue NE, Duvall, spoke regarding his concerns about developing his piece of property on the corner of 1st and Stewart. He spoke specifically about the cost of putting the utilities underground. He has heard that he has to do this in order to develop the property and it will cost him \$800 just to find out how much it will cost him to underground the utilities. He feels that every time he gets close to starting to develop the property, the regulations change which make it more and more difficult to develop.

Peggy Kahler, 15321 Main Street NE, spoke on behalf of the Duvall Chamber of Commerce. They have an idea to do a fundraiser selling tiles that would be incorporated in the new Main Street Renovation project, possibly in the sidewalks. People could buy the tiles and have their name and year they moved to Duvall on them.

IV. Approval of Consent Agenda:

It was moved and seconded (Cattin-Pennington) to approve the consent agenda which included Payroll Checks #4732-4749, in the amount of \$163,481.83; Claims Checks #4750-4834, #4741-4742 in the amount of \$230,442.40; Approving the Council Meeting Minutes of 3-13-08, and Excusing the Absences of Councilmembers Gill, Brudnicki and Edwards.

The Motion carried. (4 ayes).

V. Presentation: Puget Sound Regional Council - Bob Drewel & Charlie Howard, Director of Transportation Planning

Mayor Ibershof introduced the representatives from Puget Sound Regional Council (PSRC): Bob Drewel and Charlie Howard.

Bob Drewel gave a presentation on the background of PSRC and it's current goals. There are three main mandates that PSRC is working on: transportation, economic development, and land use. PSRC consists of King, Snohomish, Kitsap and Pierce Counties. Bob encouraged people to go to their website to view the various data they have available on such things as planning purposes, annual trends & forecasts and census tract.

Charlie Howard, Director of Transportation Planning, gave a presentation on Destination 2030, PSRC's long-range transportation plan. He spoke on the funding that they are looking to put towards various transportation projects. City of Duvall was one of the first cities to receive grant funds through PSRC's Rural Town Centers and Corridors Program. He reviewed slides showing our area's fastest growing areas which are outside major cities and how workers in our area are living further from their work.

Council expressed that they would like PSRC to take an active role in discussions regarding the tolling legislation. Bob is Chair of a committee working on that issue.

Presentation: Employee Recognition

Cari Hornbein, Planning Director/City Hall Administrator introduced Amy Bright, Administrative Assistant for the Planning Department. She said that in the six months since she has worked for City of Duvall, Amy has helped to improve processes in the Planning Department and has been instrumental in getting the permit tracking system off the ground. She said that without Amy's direct involvement in this project, they would not be getting ready to go live on the system in the Planning Department which is scheduled for April 7th. Cari presented Amy with a Certificate of Appreciation for all of her hard work.

VI. Scheduled Items:

1. Committee Reports:

a. Land Use Committee: Councilmember Elizabeth Walker said that they looked at code amendment language for binding site plans and sub-division alternations and modifications in short plats. This language has gone to Planning Commission for their comments. She announced that there is going to be a Planning 101 Short Course class on May 1st at 7:00 p.m. in the Rose Room and encouraged all Councilmembers to attend. The main focus of the Committee right now is the Park Plan update. The workshop on Tuesday was a great success. They had a lot of good public input.

b. Public Works Committee: No Report.

c. Public Safety Committee: Councilmember Glen Kuntz said that they will be having a study session at a Council meeting to discuss the Fire Department tracking system.

d. Economic Development Committee: Councilmember Anne Pennington reported that the Committee is continuing to work on updating the Economic Development Plan. They are creating an outreach strategy to keep communication lines open with businesses during the Main Street Reconstruction Project. They are looking to have Doreen Booth be the liaison between the City and businesses during construction. She said that the Committee reviewed the Snoqualmie Valley Trail Map which is almost complete. They also reviewed a few brochures designed to bring new business to town.

e. Finance & Administration Committee: Councilmember Gérard Cattin said that the committee will be meeting soon to discuss policies and procedures.

2. Council:

Councilmember Walker gave a report on the Snoqualmie Watershed Forum meeting that was held last week. She was appointed as the Vice-Chair at the meeting. They discussed various items such as the Puget Sound Partnership Action Agenda 2020 for improving Puget Sound. They also discussed the King County Large Wood Report which is a policy for placing large wood in rivers for salmon habitat. The policy does not address recreation safety which is a concern of the Forum. Councilmember Walker also said that the Forum discussed the funds they have available to issue grants. They received well over the amount they have to spend in grant requests. It is great there is so much interest, but they have their work cut out for them.

3. Mayor:

Mayor Ibershof announced that he met with Lake Washington Technical College, CamWest, Cari Hornbein and Doreen Booth recently where they discussed building a building that would be adjacent to the college campus. This shows a big commitment by the college to go forward with the campus project. He also said that he went to the recent Library Board meeting. King County is committed to making the new Duvall Library building work. Mayor Ibershof reported that he attended the Snoqualmie Valley

Government Association meeting where they discussed transportation and flooding. He attended the Park Plan meeting on Tuesday. Lastly, Mayor Ibershof announced that they have to postpone the signing ceremony with CamWest until June. They are not able to transfer the property until then due to capital gains issues.

4. Staff Reports:

a. Cari Hornbein, Planning Director/City Hall Administrator, announced that there will be a Planning Short Course class on May 1st at 7:00 p.m. in the Rose Room. They will focus on park planning. She also announced that there was a workshop with the Planning Commission to go over the draft of the binding site plan language which will be sent to CTED for review. Cari said that there was a great turnout at the Park Plan workshop. The ideas ranged from very large to very small and came from all walks of life. EDAW will now take the information collected from the workshop and compile it. They are preparing a survey that they hope to get out by the end of April. Cari said that there will be a link on the website soon about the Park Plan and its progress. Lastly, Cari reported that she offered a position to a candidate for the Associate Planner position but he is also looking at another position with another city as well. She is waiting for a reply.

b. Steven Leniszewski, Public Works Director, reported that trash in the parks has improved since the last meeting. He said that he has had a few conversations with Waste Management; one of which they discussed the possibility of them dropping of a large container during the flood season in case we ever got stranded and citizens needed somewhere to throw their trash. They also discussed ideas for the new type of development (specifically mixed use) that will be coming in to Duvall – how will they service those customers. Steve reported that the Tech Center roof is done. He also reported that they held the pre-bid conference for the Waste Water Treatment Plant blower project and 14 contractors attended, which is a much high number than they were expecting. Lastly, Steve said that he will be bringing a couple of federal mandated resolutions to Council in the coming months regarding water conservation and drinking water standards.

c. Glenn Merryman, Carnation-Duvall Police Chief had no report.

d. John Lambert, Fire Chief, said that the Fire Department will have a Levy Lid Lift on the May 20th ballot. He will bring a presentation to Council in April to give them more details. He also announced that they have applied for a conditional use permit with King County to build a new station at the intersection of Kelly Road and Cherry Valley Road. This would be partially funded by the levy he spoke about. Chief Lambert said that they now have a new fire engine and rescue pumper truck which replace two vehicles they had before. He said that they have been going through a recruiting process for new volunteer firefighters. They are accepting applications through next week. They continue to work on the inspection program with the City. They will soon begin negotiations with the union on a new contract. Lastly, Chief Lambert announced that they have been working on updating and upgrading their website.

VII. Public Hearing: *None*

VIII. New Business:

1. Discussion regarding the Main Street Project Manager/Construction Manager.

Mayor Ibershof started out by saying that like the Treatment Plant project, this is a large project, but unlike that project, the Main Street Reconstruction Project is very visible. There needs to be a public relations person in charge of be the liaison between the contractor, City, the businesses and the public. They are looking at possibly asking Doreen Booth, Economic Development Director to take on that role.

Steven Leniszewski, Public Works Director, showed Council the new Main Street Reconstruction website which can be reached from Duvall's main page. He explained the importance of having a project manager for a project of this size. He said it is vital to the success of the project. The project is partially funded by federal grants which require periodical reports where certain criteria must be met. A project manager would be able to make sure this is done. Steve then introduced Joe Giacobazzi from KPG.

Joe reiterated what Steve said about the necessity of having a project manager for this project. He said that the City has two options for a project manager. They could either create an RFP and enter in to a contract with a company to do the management or they could advertise and hire an individual to work for the City on a contract basis. He suggested that Council not make a decision tonight, but look at the options. Joe also mentioned that we are in a very competitive market right now for bids.

8:25 p.m. Mayor Ibershof called a 5 minute recess.

8:30 p.m. The Council Meeting was called back to order.

2. Discussion regarding the Burhen Property.

Councilmember Kuntz started by commending Council on their willingness to look forward on this project. He went over past projects that Council has been forward-thinkers on such as the Depot Building, McCormick Park, the Ball Field, etc. He went on to say that he and Mayor Ibershof have a meeting with King County Executive Ron Sims on April 8th to discuss the possibility of annexing the property in question.

Councilmember Kuntz said that this is a once-in-a-lifetime opportunity and feels the Heritage Park would be a true legacy this Council could leave for future generations.

He went on to say that there is a public hearing on April 9th at The Duvall Church regarding King County Comp Plan Amendments. He asked that all Councilmembers attend and speak in support of annexing the Burhen's property. The more people that speak in favor of this, the better the chances of the amendment being approved.

Council and staff made suggestions for changes to the letter that Council would sign in support of the annexation.

**IX. Executive Session: For the purpose of discussing pending litigation
RCW 42.30.110 (1)(i)(A) and (B) – 15 Minutes**

9:05 p.m. The Council Chambers were cleared for a 15 minute Executive Session regarding Potential Litigation.

9:20 p.m. The Executive Session was extended 10 minutes.

9:30 p.m. The Council meeting was called back to order.

X. Adjournment:
It was moved and seconded (Kuntz-Cattin) to adjourn.
Motion carried. (3 ayes, 1 nay-Kuntz).
Meeting Adjourned 9:30 p.m.

Signed _____
Mayor Will Ibershof

Attest _____
Jodi Lee Wycoff, Administrative Assistant